ENSC mini-GSA Travel Grant Reimbursement Form

Please fill out this form completely and accurately and hand it upon return from your event

Name: ____________________________ SID# ____________________________

Event: ____________________________ Date of Event: ____________________________

***This money may only be used to reimburse travel, accommodation, and associated fees to attend a conference, workshop, other research facility, or other purpose that has an educational component. Items such as food, phone calls, and other incidental expenses will not be covered. In no circumstance will the amount of the award exceed actual expenses incurred. Receipts are required for all reimbursements***

By your signature below, you certify that all of the information is true and accurate.

Signature: ____________________________ Date: ____________________________

For office use only
Amount of Award: ________________ Approval Signature: ____________________________

Mini-GSA co-Chair

Approval Signature: ____________________________

Scholarships Committee