

Gordon Love
Earth and Planetary Sciences
Chair

Dave Volz
Environmental Sciences Chair

Jodie Holt
Botanic Gardens Director

Deb Terao
Financial & Administrative Officer (FAO)
Policy interpretation/implementation
Problem Resolution
Liaison for HR issues (annual evals, Limited appts, performance issues, etc.)
Coordinates Facilities Projects
Financial Analyst for Botanic Gardens
Final Approver/Pre-Approver for UCR applications

RC Sutton
Financial Operations Manager (FOM)
Supervises Contracts & Grants functions
Financial Analyst for EPS & ENSC
and PI funds
Reconciles payroll transactions
Ad hoc financial reports

Amber Rhemrev
Financial Services Supervisor
Supervises Purchasing & Cashiering functions
(compliance/backup)
Transfers Procard purchases to appropriate fund
Coordinates conference services
Fin Analyst 2 tasks on interim basis

Timm Hannem
Research Administrator 2
Financial Analyst for PI funds, including pre- and post-award Grad Student Fellowship Proposals Request Payroll Appts Annual Payroll Certifications

John Russ
Research Administrator 1
Financial Analyst for PI funds, including pre- and post-award Grad Student Fellowship Proposals Request Payroll Appts Annual Payroll Certifications

Abraham Juliot
Receiving/Tech/Web Assistant 3
Receiving & Mail Distribution Shipments & FedEx Orders Keys & Room Reservations Updates to Facilities Mgt System (FMS) Web Master

Carlos Moran
Purchasing & Travel Assistant 3
Environ. Sciences & Botanic Gardens Processes Travel, Non-Travel & Entertainment Reimbursements & Purchasing requests Process Web Recharges; Facilities, Fleet, P&R and Communication Requests

Angie Wilson
Purchasing & Travel Assistant 3
Earth & Planetary Sciences Processes Travel, Non-Travel & Entertainment Reimbursements & Purchasing requests Process Web Recharges; Facilities, Fleet, P&R and Communication Requests Coordinates EPS Dept Events Provides EPS Chair Support

TBD – in recruitment
Financial Services Analyst 2
Head Cashier for Botanic Gardens Equipment Inventory Sales & Services Budget Development & Billing Ledger Reconciliation Coordinates Faculty Recruitment