Deb Terao
Financial & Administrative Officer (FAO)
- Policy interpretation/implementation
- Problem Resolution
- Liaison for HR issues (annual evals, Limited appts, performance issues, etc.)
- Coordinates Facilities Projects
- Financial Analyst for Botanic Gardens
- Final Approver/Pre-Approver for UCR applications

RC Sutton
Financial Operations Manager (FOM)
- Supervises Contracts & Grants functions
- Financial Analyst for EPS & ENSC
- Reconciles payroll transactions
- Ad hoc financial reports

Amber Rhemrev
Financial Services Supervisor
- Supervises Purchasing & Cashiering functions (compliance/backup)
- Transfers Procard purchases to appropriate fund
- Coordinates conference services
- Fin Analyst 2 tasks on interim basis

Timm Hannem
Research Administrator 2
- Financial Analyst for PI funds, including pre- and post-award
- Grad Student Fellowship Proposals
- Request Payroll Appts
- Annual Payroll Certifications

John Russ
Research Administrator 1
- Financial Analyst for PI funds, including pre- and post-award
- Grad Student Fellowship Proposals
- Request Payroll Appts
- Annual Payroll Certifications

Abraham Juliet
Receiving/Tech/Web Assistant 3
- Receiving & Mail Distribution
- Shipments & FedEx Orders
- Keys & Room Reservations
- Updates to Facilities Mgmt System (FMS)
- Web Master

Carlos Moran
Purchasing & Travel Assistant 3
- Environ, Sciences & Botanic Gardens
- Processes Travel, Non-Travel & Entertainment
- Reimbursements & Purchasing requests
- Process Web Recharges, Facilities, Fleet, P&R and Communication Requests

Angie Wilson
Purchasing & Travel Assistant 2
- Earth & Planetary Sciences
- Processes Travel, Non-Travel & Entertainment
- Reimbursements & Purchasing requests
- Process Web Recharges, Facilities, Fleet, P&R and Communication Requests
- Coordinates EPS Dept Events
- Provides EPS Chair Support

Candic Maes
Financial Services Analyst 2
- Head Cashier for Botanic Gardens
- Equipment Inventory
- Sales & Services Budget Development
- Billing
- Ledger Reconciliation
- Coordinates Faculty Recruitment